

Oak Harbor City Council  
Regular Meeting Minutes  
June 7, 2016

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**CALL TO ORDER**

Mayor Severns called the meeting to order at 6:00 p.m.

**ROLL CALL**

City Council Present:

Mayor Bob Severns  
Mayor Pro Tem Danny Paggao  
Councilmember Jim Campbell  
Councilmember Beth Munns  
Councilmember Rick Almberg  
Councilmember Tara Hizon  
Councilmember Erica Wasinger  
Councilmember Joel Servatius

Staff Present:

City Administrator Dr. Merriman  
City Attorney Nikki Esparza  
Finance Director Patricia Soule  
Public Works Director Cathy Rosen  
Development Services Director Steve Powers  
City Engineer Joe Stowell  
Project Engineer Brett Arvidson  
Senior Planner Cac Kamak  
Chief of Fire Ray Merrill  
Fire Deputy Chief Mike Buxton  
Economic Development Director Barbara Spohn  
Senior Services Administrator Mary Anderson  
Executive Assistant to City Administrator Nikki Tesch  
City Clerk Anna Thompson

**INVOCATION**

Reverend Jon Draskovic of the Whidbey Presbyterian Church provided the invocation, and then Mayor Severns led the pledge of allegiance.

**APPROVAL OF AGENDA**

**Motion:** Councilmember Servatius moved to approve the Agenda as presented, seconded by Councilmember Campbell, unanimously approved.

**PRESENTATIONS**

Proclamation in Recognition of Pride Month – June 2016

Councilmember Hizon read the Proclamation in Recognition of Pride Month.

Fire Department Recognition – National Association of Fire Investigators Award

Mayor Severns acknowledged Fire Chief Ray Merrill for receiving the National Association of Fire Investigators Award and presented Chief Merrill with a fleece and certificate.

## CITIZEN COMMENT PERIOD

Mayor Severns opened the Citizen Comment Period at 6:11 p.m.

### Citizens Speaking

Franji Christian  
Peggy Gibson

After public comments were given, the comment period was closed at 6:19 p.m.

## CONSENT AGENDA

- a. Minutes of the Regular City Council Meeting held on May 17, 2016 and the Workshop held May 25, 2016
- b. Approval of Accounts Payable and Check Numbers
- c. Ordinance No. 1770 International Building Code and Ordinance No. 1771 International Fire Code
- d. Appointment: Community Police Advisory Board, Position 8 – Sara Hackley

**Mayor Severns:** If there is no objection, the Consent Agenda will be adopted as presented.

There were no objections.

## STAFF, MAYOR & COUNCIL COMMENTS

### City Administrator

City Administrator Dr. Merriman announced that the Council Retreat is tentatively scheduled for June 27, 2016.

Dr. Merriman introduced the latest new hires at the City. The new Human Resources Director Emma House will be starting within the next few weeks. Terry Gallagher, our Interim Police Department Administrator, began work last week.

The Council's last meeting in June will be held on June 15th from 2:00 – 5:00 p.m., combining the Regular and Workshop meetings and noticed as a Special meeting to accommodate the 2016 Annual AWC Conference.

### Clean Water Facility Project Update by City Staff

City Engineer Joe Stowell provided the Council with an update on the Clean Water Facility Project.

Councilmembers commented on the progress of the Clean Water Facility.

### Mayor

Mayor Severns announced that the City of Oak Harbor earned the 2016 AWC Well City Award, which will save the City 2% in total insurance premium fees. He then announced a potential cost-savings idea from a City Employee, and thanked staff for their work and suggestions to improve the City.

## Councilmembers

Mayor Pro Tem Paggao commented on a letter from a citizen.

Councilmember Campbell announced that he will not be able to attend the AWC Conference.

Councilmember Munns commented on the AWC Conference in June.

Councilmember Servatius followed up regarding scheduling the Council Retreat. He then asked to move forward with a decision on the Legislative Management Program.

Council Wasinger will not be able to attend the June 15<sup>th</sup> Special Council Meeting.

Councilmember Hizon agreed with Councilmember Servatius to move forward on a decision regarding the Granicus software. She thanked Fire Chief Ray Merrill for his superior service to the City.

## **PUBLIC HEARINGS & MEETINGS**

Ordinance No. 1768: 2016 Update to the Comprehensive Plan and Development Regulations Update & Resolution 16-18: Approving an Extension of Time for the Critical Areas Ordinance Approval – No Action

Development Services Director Steve Powers and Senior Planner Cac Kamak presented the staff report.

Mayor Severns opened the public hearing at 7:00 p.m., no public comments, closed at 7:00 p.m.

Councilmembers asked follow-up questions.

This public hearing will be continued to the June 15<sup>th</sup> Special Meeting. No action was taken on Ordinance No. 1768.

## **ORDINANCES & RESOLUTIONS**

Resolution 16-15: Windjammer Park Integration Plan Approval  
Development Services Director Steve Powers presented the staff report.

Mayor Severns opened the item for public comment at 7:27 p.m., no public comments

### Citizen Comments

Carla Freund  
Skip Pohtilla  
Franji Christian  
Hal Hovey  
Peggy Gibson

The comment period was closed at 7:34 p.m.

Questions and comments from the Council.

## **Resolution 16-15: Windjammer Park Integration Plan Approval**

**Motion:** Councilmember Servatius moved to approve Resolution 16-15 adopting the Windjammer Park Integration Plan. The Motion was seconded by Councilmember Munns, and the motion passed by unanimous vote.

### **EXECUTIVE SESSION**

At 8:09 p.m. the Mayor announced a thirty (30) minute recess to discuss Pending Litigation pursuant to RCW 42.30.110 (j) in Executive Session.

The Mayor reconvened the meeting at 8:39 p.m. At 8:39 p.m. the Mayor extended the executive session for five (5) minutes.

The Mayor reconvened the meeting at 8:44 p.m. No action was taken during Executive Session.

### **ADJOURN**

**Motion:** Councilmember Munns moved to adjourn, seconded by Councilmember Servatius, unanimously approved.

Meeting adjourned at 8:45 p.m.

Anna M. Thompson, City Clerk