



## NOTICE OF WORKSHOP MEETING

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NOTICE IS HEREBY GIVEN that the Oak Harbor City Council will hold a Workshop Meeting on Wednesday, January 22, 2014, at 3:00 p.m. to discuss the following agenda items. The meeting will be held in the Council Chambers, 865 SE Barrington Drive.

DATED this 15<sup>th</sup> day of January 2014.

Anna Thompson, City Clerk

The City Council may meet informally in workshop sessions (open to the public) to do concentrated strategic planning, to review forthcoming programs of the City, receive progress reports on current programs or projects, or receive other similar information from the City Administrator, provided that all discussions and conclusions thereon shall be informal. Council shall make no disposition of any item at a workshop meeting. Public comment is not normally allowed at workshop meetings, although Council may allow, or request participation.

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### WORKSHOP MEETING CITY COUNCIL AGENDA

**January 22, 2014**

**3:00 p.m.**

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#### **Departmental Briefings**

1. Costs for Taping Meetings - Finance
2. Impact Fee Reduction Ordinance – Planning
3. Marijuana Code Update - Planning
4. WWTP Property Acquisition – Public Works
5. Traffic Complaints – Public Works and Police
6. RV Park Temporary Closure – Public Works

#### **Pending Agenda Items**

1. Special Event Permit Code Amendments (2/4/2014)
2. Lifting Fiscal Emergency (2/4/2014)

#### **Emerging Issues**

1. Fire Station Long-Range Planning
2. 2014 Work Plans – Biennial Budget and Capital Improvement Program

**Costs of Videotaping**

**For Year Ending 12/31/2013**

<b>Account Code</b>	<b>Purpose of Taping</b>	<b>1/30/2013</b>	<b>2/13/2013</b>	<b>3/13/2013</b>	<b>4/10/2013</b>	<b>5/15/2013</b>	<b>6/12/2013</b>	<b>7/11/2013</b>	<b>8/23/2013</b>	<b>9/11/2013</b>	<b>10/9/2013</b>	<b>10/22/2013</b>	<b>11/14/2013</b>	<b>11/27/2013</b>	<b>Totals</b>
001.05.511.060.4100	City Council Meetings		244.58	625.03	1,282.50	810.00	1,260.00	720.00	472.50	472.50	900.00		652.50	1,237.50	8,677.11
001.05.511.060.4900	City Council Equipment		1,012.50	877.50	378.28	326.10	326.10	393.49	163.05	163.05	244.58		244.58	546.76	4,675.99
001.15.513.010.4100	Workshops/Committee		156.53	156.53	360.00	585.00	675.00	652.50	900.00	1,080.00	1,170.00		1,620.00	652.50	8,008.06
001.15.513.010.4900	Workshops/Committee Equipment		472.49	405.00	156.53	267.40	215.23	104.36	267.40	267.40	302.18		368.49	319.58	3,146.06
001.52.554.030.4100	Animal Control													180.00	180.00
006.10.571.000.4100	Whidbey Marathon	1,000.00										800.00			1,800.00
001.28.518.010.4900	Human Resources Training			112.49											112.49
510.20.558.060.4100	WWTP Workshop				382.50										382.50
510.20.558.060.4900	WWTP Workshop				386.97										386.97
001.50.521.050.4100	OHPD							180.00	247.50		225.00				652.50
		1,000.00	1,886.10	2,176.55	2,946.78	1,988.50	2,476.33	2,050.35	2,050.45	1,982.95	2,841.76	800.00	2,885.57	2,936.34	28,021.68

**For Year Ending 12/31/2012**

<b>Account Code</b>	<b>Purpose of Taping</b>	<b>1/9/2012</b>	<b>2/8/2012</b>	<b>2/29/2012</b>	<b>4/25/2012</b>	<b>7/12/2012</b>	<b>8/15/2012</b>	<b>6/13/2012</b>	<b>8/29/2012</b>	<b>9/26/2012</b>	<b>11/15/2012</b>	<b>12/12/2012</b>	<b>Totals</b>		
001.05.511.060.4100	City Council Meetings	511.98	876.74	872.18	2,805.27	1,304.70	405.00	1,127.11	405.00	1,102.50	945.00	1,170.00	11,525.48		
001.05.511.060.4900	City Council Equipment	2,002.50					326.10	163.05	407.62	326.10	250.01		3,475.38		
001.15.513.010.4100	Workshops/Committee	156.53	168.37	938.05	1,192.51	649.78	405.00	1,395.09	450.00	405.00	1,327.50	900.00	7,987.83		
001.15.513.010.4900	Workshops/Committee Equipment	585.00					104.35	104.35	156.53	493.50	352.19		1,795.92		
510.20.558.060.4100	WWTP Workshop					135.00	656.97		427.50				1,219.47		
510.20.558.060.4900	WWTP Workshop								163.05				163.05		
001.50.521.050.4100	OHPD	45.00											45.00		
402.30.594.035.6200	Sewer			67.50	360.00								427.50		
404.00.531.050.4100	Storm Drain	135.00	66.74	179.24	566.42	184.68	111.74	156.74	179.24	179.24	157.50	179.24	2,095.78		
404.00.531.050.4900	Storm Drain	21.74											21.74		
		3,457.75	1,111.85	2,056.97	4,924.20	2,274.16	2,009.16	2,678.94	1,892.19	2,250.89	3,249.60	2,851.44	0.00	0.00	28,757.15

**For Year Ending 12/31/2011**

<b>Account Code</b>	<b>Purpose of Taping</b>	<b>1/4/2011</b>	<b>2/15/2011</b>	<b>3/23/2011</b>	<b>4/6/2011</b>	<b>5/18/2011</b>	<b>6/8/2011</b>	<b>7/13/2011</b>	<b>8/4/2011</b>	<b>9/7/2011</b>	<b>10/5/2011</b>	<b>12/7/2011</b>	<b>Totals</b>		
001.05511.060.3100	City Council Meetings				89.13							69.00	158.13		
001.05.511.060.4100	City Council Meetings	517.50	679.67	405.00	607.50	1,147.50	477.18	697.50	360.00	301.85	720.00	1,012.50	6,926.20		
001.05.511.060.4900	City Council Equipment												0.00		
001.15.513.010.4100	Workshops/Committee		112.50	112.50		360.00	392.61	697.50	2,696.20	362.39	323.59	1,367.94	6,425.23		
001.15.513.010.4900	Workshops/Committee Equipment												0.00		
129.10.555.000.3300	Senior Center									11.41			11.41		
510.20.558.060.4100	WWTP Workshop		84.22										84.22		
505.00.518.091.4100	Technology Fund				187.51	73.92							261.43		
402.30.594.035.6200	Sewer	315.00								331.31			646.31		
404.00.531.050.4100	Storm Drain	21.74	157.83		463.28	167.61	179.24	135.65		179.24	369.35	465.11	2,139.05		
		854.24	1,034.22	517.50	1,347.42	1,749.03	1,049.03	1,530.65	3,056.20	1,186.20	1,412.94	2,914.55	0.00	0.00	16,651.98



**POLICE DEPARTMENT**

**Scott Dudley, Mayor**  
Edgar J. Green, Chief of Police

860 SE Barrington Drive • Oak Harbor WA • (360) 279-4600 • FAX (360) 279-4609

January 22, 2013

City Council  
City of Oak harbor  
865 SE Barrington Dr  
Oak Harbor, WA 98277

RE: **Special Event / Noise Permit Application (Update – Current Status)**

Mayor and City Council,

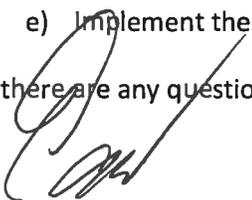
What you see below represents a quick overview of the some of what has been going and will be on in relation to the Special Event / Noise Permit Application process.

I wanted to take this opportunity brief each of you on this and let you know that I will be bring forward a few minor changes to some municipal ordinances in an effort to consolidate and streamline these applications.

Staff Meeting (January 9, 2014)

- a) Discussed process for handling these permit applications
- b) Determine what we need to accomplish as staff to make this easier for the public
- c) Define a working process
- d) Assess what needs to be changed
  - i) Who sees permit applications (**In process**)
  - ii) Municipal Codes (**Scheduled for Presentation at Council February 4, 2014**)
    - (1) OHMC Section 5.36 Parades (Propose Voiding)
    - (2) OHMC Section 5.50 Parades, Athletic Events and Special Events (Propose an update to incorporate changes including all the parade information)
    - (3) OHMC 6.56 Public Nuisance Noises (Propose an update references to OHMC 5.50)
- e) Implement the process

If there are any questions please ask.



Edgar J. Green  
Chief of Police

OAK HARBOR POLICE  
 Law Total Incident Report, by Nature of Incident  
 December 2013

Nature of Incident	Total Incidents
911 Hang Up	102
Alarm Commercial	27
Alarm Residence	8
Animal	74
Assault Physical	17
Assist Agency	19
Assist Other	1
Assist Public	111
Attempt to Locate	1
Burglary Attempt	1
Burglary Commercial	3
Burglary Residential	15
Civil	23
Court Detail	2
Court Order Violation	11
Custodial Interference	3
Death Invest Unattended	1
Disorderly Conduct	25
Physical Domestic	21
Verbal Domestic	12
Commercial Fire Alarm	1
Fire Chimney	1
Fireworks Complaint	6
Fraud Other	13
Harassment	19
Information Report	5
Juvenile Complaint	1
Juvenile Neglect/Abuse	5
Juvenile Runaway	2
Littering	4
Malicious Mischief	9
Marine Incident-Non Emergency	1
Medical Assist	1
Medical Emergency	12
Medical Emergency	5
Mental Non Criminal	4
Missing Person	4
Non Injury Accident	36
Unknown Injury Accident	7
Noise Complaint	13
Patrol Check	2
Lost or Found Property	14
Prowler	4
Rape	2
Reminder (office use)	3
Sex Lewd Conduct	2
Sex Offense Other	1
Threatened Suicide	11

Suspicious Person/Circumstance	58
Theft	23
Theft Services	1
Theft Shoplift	12
Threats	10
TMVWOP	2
General Traffic	37
Traffic Disable	8
TRAFFIC CRIMINAL DWLSR	9
Traffic Hazard	6
TRAFFIC POSSIBLE DUI	23
Trespass Other	18
Unsecure Premise	6
Utility Problem	18
VEHICLE ABANDON	8
Vehicle Impound	5
Prowl Motor Vehicle	7
Vehicle Theft	3
Verbal Dispute	9
Vice Liquor HBD	4
Vice VUCSA	14
Wanted Person	17
Weapon Offense	5
Welfare Check	38

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Total Incidents for This Report:	1006
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	<b>Calls</b>	<b>Complaints Take</b>	<b>Adult Arrests</b>	<b>Juvenile Arrests</b>
Assault Physical	17	4	1	1
Burglary or Attempt	19	12	2	0
Physical Domestic	21	6	5	0
Verbal Domestic	12	0	0	0
Juvenile Neglect/Abuse	5	3	0	0
Juvenile Runaway	2	2	Both Returned Home	
Missing Person	4	0	3 Not missing, 1 Returned	
Theft	36	16	4	1
Vehicle Theft	3	1	Vehicle recovered	
Vice	18	6	4	0
Weapons Offense	5	0	0	0