

Oak Harbor City Council  
Regular Meeting Minutes  
October 6, 2015

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**CALL TO ORDER**

Mayor Scott Dudley called the meeting to order at 6:00 p.m.

**ROLL CALL**

City Council Present:

Mayor Scott Dudley  
Mayor Pro Tem Danny Paggao  
Councilmember Joel Servatius  
Councilmember Rick Almberg  
Councilmember Jim Campbell  
Councilmember Bob Severns  
Councilmember Beth Munns

Staff Present:

Acting City Administrator/ Finance Director  
Dr. Merriman  
City Attorney Nikki Esparza  
Public Works Director Cathy Rosen  
Development Services Director Steve Powers  
City Engineer Joe Stowell  
Chief of Fire Ray Merrill  
Chief of Police Ed Green  
Police Department Officers and Staff  
Economic Development Coordinator Barbara  
Sphon  
Project Engineer Brett Arvidson  
Executive Assistant to Mayor Kellye Mazzoli

Councilmember Hizon was absent.

**CALL TO ORDER**

Jeff Humphrey, Chaplain of the Island County Sheriff's Department, led the invocation, and Mayor Dudley led the pledge of allegiance.

Excuse Absent Councilmembers

**Motion:** Councilmember Munns moved to excuse Councilmember Hizon, seconded by Councilmember Servatius, unanimously approved.

**APPROVAL OF AGENDA**

**Motion:** Councilmember Servatius moved to approve the Agenda as presented, seconded by Councilmember Severns, unanimously approved.

**PRESENTATIONS**

Proclamation in Recognition of Community Planning Month

Councilmember Munns read the proclamation and awarded it to Development Director Steve Powers. Mr. Powers shared the individual staff members who serve in the Development Services Department and thanked Mayor and Council for the recognition.

## Employee Service Recognition

Ed Green, Chief of Police, recognized Police Corrections Officer Greg Woodward for 15 years of Service to the Police Department. Officer Woodward shared some of his experiences with Corrections. Mr. Woodward thanked his peers and his wife and Council for their support.

## **CITIZEN COMMENT PERIOD**

Mayor Dudley opened the Citizen Comment Period at 6:19 p.m. No comments, closed at 6:20 p.m.

## **CONSENT AGENDA**

- a. Minutes of the Regular City Council Meeting held on September 15, 2015; Workshop Meeting held September 23, 2015
- b. Approval of Accounts Payable and Check Numbers
- c. Purchase Authorization - Copier Replacement for Fire Department
- d. Purchase Authorization - Copier Replacement for City Hall
- e. Purchase Authorization - Dumpsters
- f. Purchase Authorization - Diesel & Unleaded Fuel
- g. Purchase Authorization - Flatbed Body for Water Division
- h. Purchase Authorization - City Council Video Equipment
- i. Purchase Authorization - Lagoon Anaerobic Cover Repair
- j. Professional Services Agreement with Orswell Events, LLC for the 2016 Whidbey Island Marathon
- k. Approve the Amended Lodging Tax Advisory Committee Membership Roster
- ~~l. Washington State Department of Enterprise Services – Change Order Proposal No. 2 for the Energy Efficiency Project with Ameresco, Inc.~~
- m. Resolution 15-29: Amendments to the Council Rules of Procedure
- n. Resolution 15-32: Naming the Leash-Free Dog Area as “Sunrise Rotary Dog Park”

**Motion:** Councilmember Campbell moved to remove Consent Agenda Item L.  
Motion seconded by Councilmember Almberg, unanimously approved.

**Motion:** Councilmember Munns moved to accept the Consent Agenda Items A, B, C, D, E, F, G, H, I, J, K, M, and N. Motion seconded by Councilmember Campbell, unanimously approved.

## **STAFF, MAYOR & COUNCIL COMMENTS**

### City Administrator

Acting City Administrator/ Finance Director Dr. Merriman scheduled a Special Meeting with Council to discuss Economic Development with our new Economic Development Coordinator Barbara Spohn. The Special Meeting is set for Thursday, November 12, 2015

Dr. Merriman provided an update with the Ameresco lighting project. Citizens may notice new street lights going in which is part of our energy efficiency project with Ameresco, Inc.

### Clean Water Facility Project Update by City Staff

City Engineer Joe Stowell provided the Council with an update on the Clean Water Facility Project.

Councilmember Campbell asked the City Engineer a follow-up question regarding potential flooding and Mr. Stowell responded.

Councilmember Almberg commended staff on the public outreach that is taking place.

Councilmember Servatius commended staff on the public outreach that is taking place.

### 2016 Whidbey Island Marathon Update by the Elks Lodge

Elks Lodge Member Jason Wayne provided the Council with an update on the 2016 Whidbey Island Marathon.

Councilmember Munns commented positively on the day of the week change from Sunday to Saturday.

### Mayor

Mayor Scott Dudley had no comments.

### Councilmembers

Mayor Pro Tem Paggao had no comments.

Councilmember Campbell had no comments.

Councilmember Almberg had no comments.

Councilmember Munns attended an AWC Board of Directors meeting. AWC is requesting that we share our Legislative Agenda for 2016 once approved, so that they can support us. Washington State Auditors are requesting that City Clerks to send in stories about how the Open Records Act is affecting us. Ms. Munns also commended participation in the recent United Way event.

Mayor Dudley requested Fire Chief Ray Merrill to explain the fundraising efforts of the Police and Fire Departments and where the funds are given.

Fire Chief Merrill responded that the funds are given to the Wounded Warrior Project through the Stashtober campaign.

Mayor Dudley commented on having the Legislative Priorities on an upcoming workshop. Arrangements will be made to meet with our Legislators in December to begin discussing our Legislative Priorities.

Councilmember Severns reported on attending the most recent Economic Development Council Board meeting. Mr. Severns commented on the "Leave A Book, Take A Book" project dedica-

tion that he attended. He commented on attending the United Way event, the Boy Scout Breakfast and the Oak Harbor Education Foundation Breakfast.

Councilmember Servatius commented on attending the Oak Harbor Education Foundation Breakfast. Chamber of Commerce is kicking-off the "Light-up Your Business" campaign. He also commented positively on the new LED street lights.

## **PUBLIC HEARINGS & MEETINGS**

Resolution 15-31: Surplus of Two Refuse Trucks and One Curotto Can Attachment  
Staff report presented by Cathy Rosen, Director of Public Works

Mayor Dudley opened the Public Hearing at 7:03 pm, no comments, closed at 7:04 pm.

### **Resolution 15-31: Surplus of Two Refuse Trucks and One Curotto Can Attachment**

**Motion:** Councilmember Servatius moved to approve Resolution 15-31, seconded by Councilmember Campbell, unanimously approved.

## **CONTRACTS & AGREEMENTS**

Confirmation of the Employment Agreement for City Administrator Douglas A. Merriman  
Mayor Dudley presented this item before Council.

Mayor Dudley opened the meeting for public comment at 7:10 pm, no comments, closed at 7:10 pm.

### **Confirmation of the Employment Agreement for City Administrator Douglas A. Merriman**

**Motion:** Councilmember Munns moved to confirm the Appointment of Dr. Douglas Merriman As the Oak Harbor City Administrator, seconded by Councilmember Severns, unanimously approved.

**Motion:** Councilmember Munns moved to authorize the Mayor to sign the City Administrator Employment Agreement with Dr. Douglas Merriman, seconded by Councilmember Servatius, unanimously approved.

**Council and the public applauded**

## **ADJOURN**

**Motion:** Councilmember Campbell moved to adjourn, seconded by Councilmember Servatius, unanimously approved.

Meeting adjourned at 7:19 p.m.

Notes taken by Kellye Mazzoli, Executive Assistant to the Mayor, prepared by Anna M. Thompson, City Clerk