

## GOVERNMENTAL SERVICES STANDING COMMITTEE

**Regular Meeting**  
**City Hall Conference Room**  
**September 14, 2010**

### **ATTENDANCE**

The meeting began at 8:00 a.m. with the following in attendance: Council members Campbell, Alberg and Palmer.

Others present: Mayor Slowik, City Administrator, Paul Schmidt; Development Services Director, Steve Powers, Senior Planner, Cac Kamak; City Engineer, Eric Johnston; Senior Services Director, Mike McIntyre; and Harbormaster, Mack Funk.

### **PUBLIC COMMENT**

None present for comment.

### **REVIEW OF AUGUST 10, 2010 MEETING NOTES**

No questions or comments.

### **PLANNING**

#### **Capital Improvement Plan (CIP) Annual Update – *Introduction and Discussion***

Mr. Powers noted that the annual CIP update ties into the annual Comprehensive Plan update. Mr. Kamak provided handouts (attached to these notes as Attachment 1). Mr. Kamak reported that annual updates to the CIP are usually updates to projects, schedules or dollar amounts based on previous Council actions or decisions that have been made throughout the year. Mr. Kamak explained that the first page of the handout identifies all the projects that are planned for the next six years through the Enterprise Fund, estimated total of the costs and schedules are also listed. Mr. Kamak explained that the second page lists the Non-Enterprise Fund projects. The third page identifies projects prioritize in 2006. Mr. Powers noted that the Enterprise Fund projects are also identified in their respective utility system plan i.e. the Water System Plan and Sewer System Plans. Mr. Kamak added that the third page of the hand out that identifies project prioritized in 2006 also indicates projects that are funded, partially funded, under implementation and unfunded. Mr. Kamak stated that one of the questions for the Council is whether there is interest in looking at the project list and to update the projects, change the projects or change the priorities. If that is the direction that is given, staff will start the process early and make any changes on the CIP update next year. Mr. Powers noted that the project list was reviewed against the list from the Council retreat and the vast majority of projects on the Council retreat list were already on this list except for the Bayshore Drive project.

#### **Discussion**

Committee questions:

What is the difference between the trail extension at Freund Marsh listed on the Parks and Recreation – Non-Enterprise list (estimated cost of \$170,000); and the Trail Extensions at Freund Marsh listed as priority 13 on the Projects prioritized in 2006 list (estimated cost of \$70,000)? Mr. Kamak explained there is no difference and they are the same project but the cost estimate on the Parks and Recreation – Non Enterprise list needs to be updated. Mr. Powers added that the reason the project shows in both lists has to do with the timing of when the information became available. One of the lists was generated in 2006 but as we updated the Parks, Recreation and Open Space Plan two years ago, we took the opportunity to incorporate the parks projects into the Parks, Recreation and Open Space Plan. The information is from two different sources of information from to different timeframes in our planning process.

What is the SW Eagle Vista Avenue extension of west of SR-20 project? Mr. Powers explained that the project will be the new east/west collector street that we see being necessary west of SR-20. Eagle Vista Avenue would continue to the west and eventually turn north and head to Fort Nugent serving that area that we annexed typically called the Gentry annexation. We saw that need as we developed the Transportation Plan a few years ago.

Isn't the extension generated by private development as the development goes in? Mr. Johnston explained that it can be but often times the City will list projects so that they correlate between the different planning documents, this doesn't necessarily mean that the City will fund this entirely or through some other source. Mr. Powers added that as a reminder, the budget planning document is a two-year document and the CIP is a six-year document and we try to make sure that they are linked so that the things that are on the six-year plan are dove-tailing into the two-year budget.

There has been some discussion on a new animal shelter possibly on the Seaplane Base, is the \$540,000 a number that was discussed before the discussion of the new building and could that change? Mr. Powers stated that it could change. In 2006 the conversation was should the City engage in building a new animal shelter and the present conversation has taken us past that point and in a different direction.

Why are we undertaking a WAIF shelter in Oak Harbor rather than consolidating our efforts into the new WAIF shelter in Central Whidbey. Mr. Powers explained that it had to do with our animal control needs here, plus we provide animal control for the Navy Base. Mayor Slowik explained that the agreement with the Navy Base is that the Navy Base provides the shelter and we provide the animal control. The City confines its involvement with WAIF within the City limits and doesn't break out into the County.

Last week a patron of the RV Park said that the power was coming and going. Is the \$500,000 for RV park upgrades for the electric system and things like that? Mr. Powers said that it was. Mr. Johnston added that it will be a challenge being able to provide funding for improvements to the RV Park through the General Fund. Mr. Campbell added that some of the funds could be generated from the money people pay to stay at the RV Park.

## **PUBLIC WORKS – ENGINEERING**

### **SE Pioneer Way Improvement Project – *Project Update***

Mr. Johnston reported the following:

- The 60% plan submittal was submitted to the City on time. Staff have reviewed the plans and provided comments back to Perteet.
- Arguments and filings with Island County Superior Court were completed on Friday, August 27, 2010. A ruling is expected on Thursday, September 23, 2010.
- Harmsen and Associates has agreed to provide "in kind" compensation up to \$4,400 related to the error in the easement legal descriptions. Staff has asked for a topographic and right-of-way survey of the area near the entrance to the Windjammer Par and City Beach Street.
- Project cost will be less than the previously reported cost of \$8.35 million. A report to the full City Council will come in early October on the current project cost and recommendations for additional funding for public Art as part of the Green Roads program.
- The Council approved the sales tax economic grant which will go to the County for their approval.
- Staff is finalizing an agreement with the Department of Ecology for the \$133,000 FY 2011 storm water capacity grant awarded to the City of Oak Harbor for use on the project.
- The PSE design for underground utility conversion is expected to be delivered in early October per the agreement.

- Two drop in sessions were held at Angelo's Café on August 11 and August 13. Approximately 10- 15 people attended the sessions.
- The Chamber of Commerce and Envirolssues are working cooperatively with the Mayor's office and Development Service on construction outreach and marketing plan. A draft plan will be ready for Council discussion in October.
- Four locations have been identified for public art. "WATER" was selected as the common theme for art along Pioneer Way. Staff is working with the Arts Commission in meeting a goal to have selection of art made in early 2011 to allow for the art to be place on concurrently with the construction project.
- The project has been accepted as Greenroads Pilot project. The Greenroads program provides a way to measure and report on sustainability as it relates to the project. The project will be designed to meet the performance standards for sustainability as defined by the Greenroads metric through the use of construction materials (warm asphalts, recycled aggregates) construction techniques, public art, pedestrian and alternate transportation modes, storm water pollution treatment and prevention, energy efficient lighting and other sustainable development practices.
- The Planning Commission will review the shoreline permit at their September meeting and provide a recommendation to the City Council. Baring a change in the schedule Council will consider approval of the shoreline permit at the October 19<sup>th</sup> regular Council meeting.
- Tentative Schedule:
 

October 5, 2010	Council updated on project budget and schedule
October 5, 2010	Council presentation on construction outreach and marketing plan
October 19, 2010	Council consideration of shoreline permit
Late November	Council consideration of authorization to advertise for competitive bids

### Discussion

Committee questions:

Can you explain what University of Washington is doing with the sustainability matrix – what is their function? Mr. Johnston explained that their function is to help us understand the way that we can make the project sustainable. They have a research group that has developed the program and they provide the program to us and they critique how sustainable the project is. This is still a pilot program so there is some back and forth involvement between Perteet and the Green Roads researchers and the City.

Does the Green Roads program add another element to the design team that will increase Perteet's contract? Mr. Johnston stated that this element is being managed within the existing funds that have been authorized.

Is the sustainability matrix available on-line? Mr. Johnston stated he would provide a copy to the members.

Is there a plan to provide a recap of the Pioneer Way project before competitive bidding begins. Mr. Johnston said that a recap and update will be provided in early October.

Has anyone checked to see if we qualify for the new Federal \$50 billion infrastructure upgrade funds? Mr. Johnston stated that it is the renewal of the 6-year transportation bill. In the 1950's the Federal Highways Trust Fund was established and every six years they renew that and those funds are distributed down from the Feds to the various states and come to Oak Harbor through the RTPPO. The \$50 billion that was referred to is the standard authorization of the 6-year package.

## **MARINA**

### **Marina Pump-Out Vessel Grant – Introduction**

Mr. Funk stated that the marina's work boat known as the "Acorn" is old and worn out. There is grant money available through the Clean Vessel Program. It appears that this is a good opportunity to reimburse 75% of the cost of a new boat. The new boat would extend our capabilities to pump out boats that are tied up as well as for other purposes. If we don't get the grant plan B would be to replace the engines on the existing boat. There is approximately \$18,000 in the Equipment Replacement Fund.

#### **Discussion**

Committee questions:

Is the Acorn alloy aluminum? Mr. Funk stated the Acorn is fiberglass and the bottom is a little over 30 years old and we would like to get an alloy aluminum work boat.

What is the advantage of alloy aluminum? Mr. Funk said that it is more durable.

Would replacing the both motors take most of the \$18,000? Mr. Funk said yes.

## **ADMINISTRATION**

### **Public Art – Site Recommendations**

Mr. Schmidt reported that the Arts Commission is looking for ratification and approval of the five sites for future locations for public art. If there is agreement on the sites the City will work toward securing the sites formally. The sites are not prioritized. Site 1 is property belongs to the School District where the Farmers Market is held. This site was selected due to its visibility. If Council approves of this site an Interlocal Agreement with the School District will be necessary. Site 2 is called the Freund Wall. It is a retaining wall on Erie Street on private property. There is tentative agreement with the owner to allow the Arts Commission to commission some sort of mural painting or the like. This will require an easement. Site 3 is the Trailhead on Scenic Heights Street. Some type of kinetic art has been talked about. Site 4 is the Pioneer Way project and Site 5 is at Pasek Park.

Mr. Schmidt noted that the City Council adopted Ordinance 1548 April, 2009 which changed the funding source for the City's art program from the initial provision of setting aside 1% of each capital construction project for art-related expenditures associated with the project to the setting aside of a quarter percent utility tax for the funding of public art. This change has allowed more flexibility in the use of those funds.

#### **Discussion**

Committee questions:

Does the Pioneer Way site include four locations have been identified for public art as part of the project. Mr. Johnston answered yes.

### **Development Services Director's Comments - none**

Additional Committee questions:

What is the status of the Interlocal agreement for the \$1 million EDC fund. Mayor Slowik stated that he signed it and sent it on to the County for the County Commissioners approval. The City has offered to provide a presentation should the Commissioners wish to hear more about the project.

What does the Heller Road improvement project include? Mr. Johnston stated that the Transportation Plan identifies that Heller Road needs curb, gutter, sidewalks, turn lanes and street lights to upgrade from a county road to an urban arterial. Mr. Campbell suggested that there should be a sidewalk from Whidbey Avenue to 6<sup>th</sup> Street because kids dart across Heller Road because there is nowhere to cross.

Mayor Slowik expanded on the question of why the City doesn't get involved in the County WAIF facility instead of the City WAIF facility. Mayor Slowik stated that the primary reason that there is a City WAIF facility is because we have in our agreement that WAIF will hold the animals available for adoption in the City first, therefore we have to have a City facility to do that. That is essentially why we have a City facility. There is a period of time that they hold the animals here (5 days) then they become WAIF's animals and they are moved to the County for their regular rotation.

**NEXT MEETING:     October 12, 2010**

**MEETING ADJOURNED – 8:51 a.m.**

## CAPITAL IMPROVEMENTS PLAN 2010-2015

### Water System - Enterprise Fund

Projects	Estimated Total Costs	Schedule
North Reservoir Connection Mains	\$2,306,000	2010
North Reservoir	\$3,400,000	2010-2011
Ault Field Pump Station Alterations	\$300,000	2010-2011
North Booster Pump Station	\$1,900,000	2012-2013
N.E. Pressure Transmission Main	\$2,145,000	2013-2014
N.E. O'Leary Pressure Zone Main and Connections	\$852,000	2013-2014
West Side Reservoir Connection to Mainland Zone	\$780,000	2015-2016
<b>Total</b>	<b>\$11,683,000</b>	

### Wastewater System - Enterprise Fund

Projects	Estimated Total Costs	Schedule
Balda/waterloo gravity extension	\$683,000	2013-2014
Treatment plant Facilities Plan	\$1,100,000	2010-2012
Wastewater Treatment Plant – Design and construction	\$70,000,000	2013-2017
Biosolids removal (lagoon Treatment facility)	\$587,000	2011-2013
Goldie Road sewer expansion phase 2	\$2,350,000	2014-2015
Sewer Rehab on Pioneer way	\$1,000,000	2011
RBC force main corrosion study	\$100,000	2011
Sewer line replacements	\$960,000	2010-2015
<b>Total</b>	<b>\$76,780,000</b>	

### Stormwater System - Enterprise Fund

Projects	Estimated Total Costs	Schedule
Liszak outfall.	\$155,000	2014
Pioneer Way storm drainage rehabilitation.	\$650,000	2011
42-in. storm drain (Windjammer Park).	\$2,364,000	2011
Freund Marsh stormwater improvements.	\$396,000	2012-2013
<b>Total</b>	<b>\$3,565,000</b>	

**Streets - Non Enterprise**

Projects	Estimated Total Costs	Schedule
Pioneer Way - City Beach St - Midway Blvd	\$8,350,000	2011-2012
NE 7th Avenue reconstruction	\$2,800,000	2011-2012
Oak Harbor Multimodal Facility	\$1,045,000	2011
SE Fourth - Ely Street to Midway Blvd	\$2,300,000	2010-2012
SR-20 Improvements - Beeksma Dr to Swantown Ave	\$13,000,000	2010-2015
Whidbey Avenue reconstruction	\$8,300,000	2013-2015
Midway Blvd/NE 7th Avenue intersection	\$825,000	2010-2015
SW Heller St improvements	\$7,630,000	2013-2015
SW Eagle Vista Ave extension west of SR-20	\$2,800,000	2014
Arterial sidewalks phase II	\$825,000	2010-2015
Local Street Overlays	\$1,900,000	2010-2015
Total	\$49,775,000	

**Parks and Recreation - Non Enterprise**

Projects	Estimated Total Costs	Schedule
Neighborhood Park playground replacements and irrigation installatio	\$553,000	2010-2015
Windjammer Park		
Lagoon bridge	\$110,000	2010-2015
RV park Upgrades	\$500,000	2010-2015
Splash Park	\$125,000	2010-2015
Kitchen replacement	\$85,000	2010-2015
East restroom replacement	\$180,000	2010-2015
Scenic Heights Trailhead	\$300,000	2010-2011
Trail extensions at Freund Marsh.	\$107,000	2011
Land Acquisition		
Open space land acquisition next to Ft. Nugent Park	\$500,000	2010-2015
Neighborhood Park - Scenic Heights	\$250,000	2010-2015
Open Space/Community Park - North of Crosby and west of Oak Harbor	\$4,000,000	2010-2015
Ft Nugent Park kitchen shelters and trail lighting	\$100,000	2010-2015
Trail developments/links.	\$165,000	2010-2015
Total	\$6,975,000	

**Projects prioritized in 2006**

<b>Priority</b>	<b>Projects</b> <b>Funded, partially funded, under implementation</b>	<b>Estimated Total</b> <b>Costs</b>	<b>Schedule</b>
1	Oak Harbor Marina Redevelopment	\$19,439,925	2011
2	Pioneer Way Reconstruction and Streetscape (Windjammer)	\$8,350,000	2011-2012
8	Oak Harbor Municipal Pier Project - Upland (Windjammer)	\$1,045,000	2011
13	Trail Extensions at Freund Marsh - Trail Ext	\$70,000	2011
	<b>Total</b>	<b>\$28,904,925</b>	

<b>Priority</b>	<b>Projects</b> <b>Unfunded</b>	<b>Estimated Total</b> <b>Costs</b>	<b>Schedule</b>
3	SR 20 Widening	\$13,154,800	2010-2015
4	Windjammer Park Redevelopment (Windjammer)	\$9,950,000	2010-2015
5	Pedestrian Access Improvements	\$713,000	2010-2015
6	Local Street Overlays	\$14,284,010	2010-2015
7	New West Side Fire Station	\$3,200,000	2010-2015
9	RV Park Development (Windjammer)	\$3,720,000	2010-2015
11	Land Acquisition for Future Park Development	\$650,000	2010-2015
12	New Senior Center	\$5,200,000	2010-2015
14	Special Events Center (Windjammer)	\$10,030,000	2010-2015
15	New City Animal Shelter	\$540,000	2010-2015
16	City Hall	\$4,600,000	2010-2015
	<b>Total</b>	<b>\$66,041,810</b>	