



Demolition Application Checklist

DEM 15

Development Services Department

865 S.E. Barrington Dr. ~ Oak Harbor, WA 98277 ~ Phone (360) 279 4510 ~ Fax (360) 279-4519

Use this checklist to ensure that all necessary information is provided for review of your project.

Pre-Application Process

- _____ Provide notification to remove water meter by city staff prior to demolition of structure. The property owner/contractor is required to expose the water service line and disconnect from meter to building.
- _____ Provide notification to cut and cap sewer line at property line. A marker needs to be placed at 2 feet above grade level and painted green prior to demolition and before construction to mark sewer location.
- _____ Asbuilts drawing are required showing the location of the disconnections of both water and sewer locations. Required at time of submittal of demolition permit.
- _____ Provide an Asbestos Abatement report and documentation of hazardous disposal at final site inspection.
- _____ Construction debris is required to be disposed of at the Island County Landfill site.

Requirements for Submittal:

- _____ A completed Permit Application (Sheet # 02)
- _____ Three (3) sets of accurate fully dimensioned plot plans showing the asbuilts locations of disconnected water lines and sewer lines.
- _____ Three (3) sets of asbestos abatement reports

Required Inspections

- _____ Termination and location of Utilities
- _____ Documentation of hazard disposal at final inspection
- _____ Final site inspection when demolition is completed

24-hout Notice of Request for Inspection

Call the 24-hour inspection line (360) 279-4569

APPLICATION ARE OMNLY CONSIDERED COMPLETE IF ALL INFORMATION REQUESTED ON FORMS IS FILLED IN.