



Historic Preservation

Commission

Regular Meeting

June 27, 2019

Historic Preservation Commission

Agenda

June 27, 2019



**CITY OF OAK HARBOR
HISTORIC PRESERVATION COMMISSION
Regular Meeting
AGENDA**

Thursday, June 27, 2019 2:30 PM – 5:00 PM
City Hall, 865 SE Barrington Drive, Council Chambers

1. **ROLL CALL:** Castellano ___ Apgar ___ Robinson ___
 Evans ___ Juniper ___

2. **Approval of minutes – May 23, 2019 meeting**

3. **Public Comment** – The Historic Preservation Commission will accept public comment for items not otherwise on the agenda for the first 15 minutes of the Historic Preservation Commission meeting.

4. **Public Meetings**
 - A. **CERTIFIED LOCAL GOVERNMENT TRAINING – Public Meeting**
A representative from Department of Archaeological and Historic Preservation will present information and training to the City Staff and Commissioners on the topic of being a Certified Local Government.

5. **Commission & Staff Comments**

6. **Adjournment**

Historic Preservation Commission

Minutes

From May 23, 2019

Regular Business Meeting

June 27, 2019

**City of Oak Harbor
Historic Preservation Commission
Regular Meeting Minutes
May 23, 2019 at 4:00 PM**

Present:

Jennifer Juniper
Willa Robinson
Dan Evans
Ron Apgar
Rick Castellano

Staff Present:

Blaine Oborn, City Administrator
Steve Powers, Development Services Director
Ray Lindenburg, Associate Planner

Absent:

1. Roll Call

The meeting was called to order at 4:00 PM.

2. Approval of Minutes from April 25, 2019

***Motion:** Commissioner Evans moved to approve the April 25, 2019 minutes as presented. **Second:** Commissioner Apgar seconded the motion. With all in favor, the motion passed unanimously.*

3. Public comment

There were no general comments from the public.

4. Discussion of Items from Previous Meeting

Mr. Lindenburg spoke about the regulation of paint color choices and recommended against regulating them at this point. He mentioned that the Department of the Interior's document is a reliable official document for reference when it comes to paint color recommendations. Commissioner Castellano suggested creation of a simple document that talks about colors used on houses in different eras and also encourages property owners to refer to the Department of Interior document. The Commissioners agreed that resources should be provided without enforcing or regulating choices. Mr. Castellano also mentioned that people could be directed toward Island County Historical Society for paint color resources and information.

Mr. Lindenburg also spoke about plaques for properties approved to be on the historic register. The property owner of the registered property would be responsible for ordering their own plaque. He again suggested against regulating them. However, it might be preferable to have verbiage included that states that the property is on the City of Oak Harbor Historic Register. Rick Castellano also mentioned that property owners wanting to order plaques can call him at the Island County Historical Museum for help with their plaque order.

Mr. Lindenburg will have materials prepared for the 4th of July Booth by next meeting.

5. Discussion of Upcoming June Training Session

The Certified Local Government training materials recommended for review by Kim Gant have been forwarded to all of the Commissioners for review prior to the training on June 27, 2019.

6. Commission and Staff Comments

Commissioner Juniper asked how the commissioners might be able to identify themselves if they are speaking to a member of the public. Staff will check into this and follow up with possible solutions.

7. Next Agenda

At the next meeting, Kim Gant will be presenting Certified Local Government training.

8. Next meeting date Thursday, June 27, 2019, starting at 2:30 PM.

The meeting adjourned at 4:24 PM.

Respectfully submitted,

Sarah Heller
Administrative Assistant
Development Services

DRAFT

Historic Preservation Commission

Staff Report

June 27, 2019



Historic Preservation Commission

STAFF REPORT

June 27, 2019

Fourth of July Festival Booth – A brief discussion of logistics for the booth and finalization of any needed items from staff.

Washington State Department of Archeology and Historic Preservation (DAHP) Training Session – Included in the meeting packet for May was information provided by DAHP. Kim Gant, who will be presenting the training session, has asked the Commission members to review the information as an introduction to the training materials.

Commission and Staff Comments

If any Commissioners have comments or questions for staff, those may be addressed during this time.

The next meeting of the Historic Preservation Commission will be July 25, 2019.

Attachments

No attachments