



Historic Preservation

Commission

Regular Meeting

May 23, 2019

Historic Preservation Commission

Agenda

May 23, 2019

Historic Preservation Commission

Minutes

From April 25, 2019

Regular Business Meeting

May 23, 2019

**City of Oak Harbor
Historic Preservation Commission
Regular Meeting Minutes
April 25, 2019 at 4:00 PM**

Present:

Jennifer Juniper
Willa Robinson
Dan Evans
Ron Apgar

Staff Present:

Blaine Oborn, City Administrator
Steve Powers, Development Services Director
Ray Lindenburg, Associate Planner

Absent:

Rick Castellano

1. Roll Call

The meeting was called to order at 4:03 PM.

2. Approval of Minutes from March 28, 2019

Motion: Commissioner Robinson moved to approve the March 28, 2019 minutes as presented. **Second:** Commissioner Apgar seconded the motion. With all in favor, the motion passed unanimously.

3. Public comment

Scott Hornung commented that staff should display the historic map at the July 4th booth.

4. Certificate of Appropriateness

Mr. Lindenburg defined the Certificate of Appropriateness and discussed the review process, the waiver process (which applies in the case of a demolition), and the appeal process. This document is used when there are proposed changes to a property on the local historic register and indicates that the changes will not adversely affect the characteristics of the property which contribute to its designation. Appeals of the Historic Preservation Commission's decisions regarding waivers will be reviewed by the City Council. City Council's decision may be appealed to Island County Superior court.

5. Fourth of July Festival Booth

Mr. Powers talked to the commissioners about the staffing of the booth and the estimated hours needed for volunteers. The Commissioners agreed to staff the booth and the City staff will help coordinate logistics of setting up and taking down the table and the tent.

6. Commission and Staff Comments

Commissioner Robinson asked about the recording of properties of the historic register and how that would be communicated to buyers if a property was to change ownership. Mr. Powers informed the Commissioners that Oak Harbor has officially achieved the Certified Local Government status. Mr. Lindenburg polled the Commissioners about their preferred time for the CLG training at the regular meeting on June 27 and the majority agreed that a meeting time of 2:30 – 5:00 p.m. is preferred.

7. Next Agenda

At the next meeting, additional information regarding historic paint colors will be discussed as well as additional details regarding the materials to be presented at the 4th of July booth.

8. Next meeting date Thursday, May 23, 2019

The meeting adjourned at 4:36 PM.

Respectfully submitted,

Sarah Heller
Administrative Assistant
Development Services

DRAFT

Historic Preservation Commission

Staff Report

May 23, 2019



Historic Preservation Commission

STAFF REPORT

May 23, 2019

Discussion of Items from Previous Meeting

The Commission discussed items at their April 25th meeting that may bear further research and discussion. Three of those follow:

Historic Paint colors – There are as many different links, articles, and examples about historical paints on the internet as there are colors. Many paint manufacturers offer palettes for specific home styles, some with the assistance of specialists like the National Trust for Historic Preservation, and some presumably without. Your emailed packet includes a few PDFs with discussion of colors, including a large and very detailed document from the National Park Service. Of note from this document is that through a text search for the term “paint color,” 13 instances are identified, all giving some variation of “use of paint colors should be appropriate to the building or district.” In other words, the very detail-oriented guidelines from the “Standards for The Treatment of Historic Properties” does not specify color choice.

Plaques or other Registry Notification – The Historic Registry will be available online and in City Hall, but discussion of placing some sort of plaque or other notification came up during discussion. According to the website for the National Historic Register on nps.gov, the National Register does not provide plaques for properties that receive the listing – it is up to the property owner to order and install their plaque. The website lists several companies that create the plaques, while the wording and overall design is left to the property owner – the State Historic Preservation Office will have ‘preferred’ wording for those. Given this information, it may be a wise choice to have some preferred wording of our own for future City Historic Register properties, with the actual ordering and placement handled by the property owner.

Fourth of July Festival Booth – Staff is working on items for the booth, including a large-scale Historic Inventory Map and a brochure outlining the Historic Preservation Ordinance and Commission.

Discussion of Upcoming June Training Session

The training session offered by the Washington State Department of Archeology and Historic Preservation (DAHP) will be at the next regularly-scheduled meeting on June 27. This meeting will start at **2:30 PM** to accommodate the training session. Included in your emailed meeting

packet for this month is some information provided to us by DAHP. Kim Gant, who will be presenting the training session, has asked the Commission members to review the information as an introduction to the training materials.

Commission and Staff Comments

If any Commissioners have comments or questions for staff, those may be addressed during this time.

The next meeting of the Historic Preservation Commission will be June 27, 2019. This meeting will start at 2:30 pm as opposed to the regular time of 4:00 pm to accommodate the CLG training.

Attachments

The following are attached via email:

1. "Best Paint Colors for Historic Houses" – This Old House Magazine
2. The Secretary of the Interior's Standards for the Treatment of Historic Properties
3. "Guide to Period-Appropriate Historic Paint" – Old House Journal Magazine
4. "Historic Paint Colors" – The Basics, Bob Vila
5. CLG Training Materials